

# BATH LOCAL SCHOOLS BOARD OF EDUCATION



*Tuesday, April 16, 2019  
7:30 p.m. - Board Meeting*

**Administrative Offices  
2650 Bible Road  
Lima, OH 45801**

Strive not to be a success, but rather of value.  
- Albert Einstein

# AGENDA AND SUPERINTENDENT'S REPORT

Regular Meeting  
Bath Local School District  
2650 Bible Road  
Tuesday, April 16, 2019  
7:30 pm Meeting

I. CALL TO ORDER – Bob Birkemeier, President

II. ROLL CALL

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

III. PLEDGE OF ALLEGIANCE

IV. HEARING OF THE PUBLIC (Items on the Agenda) – Blue Cards

V. ITEMS FROM BOARD PRESIDENT

**A. Administrator Report (Brad Clark)**

**B. Special Recognitions (Jackie Place)**

**C. Amend Treasurer's Contract**

Approve an amendment to Annette Morman's contract, effective August 1, 2019 for 25 vacation days annually.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

ROLL CALL

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**D. Outside Employment – 2019-2020 SY**

- Sandra R. Dackin, Tennis-Girls-Head, Level 2, 8%, \$2,894

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**VI. ITEMS FROM SUPERINTENDENT**

**A. Strategic Plan and Branding**

**B. Allen County Auditor**

**C. Community Newsletter**

**D. Graduation**

**E. Public Notice**

1. The Bath Local School District Board of Education hereby gives public notice in accordance with Section 3307.353 of the Ohio Revised Code that Bradley Clark, who is currently employed by the Board of Education as a Middle School Principal, will be retired and seeking re-employment with the Bath Local School District in the same position following his service retirement. The Board of Education will hold a public meeting on the issue of re-employing the above-named person at a meeting to be held on May 1<sup>st</sup>, 2019 Board Meeting at 7:00 p.m. at the Bath Local Schools, Administration Building, 2650 Bible Rd., Lima, Ohio.

**VII. SUPERINTENDENT – CONSENT AGENDA**

“Be it resolved by the Board of Education of the Bath Local School District, a majority of its membership therein concurring with the recommendation from the Superintendent, that the following items be approved.”

**A. Recommendation for Employment/Resignation**

“The Board reserves the right to treat any offer of employment as withdrawn if the contract is not signed and returned within 10 business days of mailing. All employment is contingent upon proper certification and paperwork required for the position. All Bus drivers have met all Federal CDL ODE requirements for certification. All salaries are per annual salary notice, commensurate with degree and experience.”

**1. Certified Staff**

**a. Certified Resignation/Retirement– 2018-2019 SY**

- Jane Bailey, resignation for the purpose of retirement, effective end of current contract

**b. Certified Leave– 2018-2019 SY**

- Emily Verhoff, family medical leave (maternity) beginning May 20, 2019, using available sick leave followed by family medical leave. 7.1112

**c. Certified Employment – 2019-2020 SY**

- Samuel Boehnlein, Teacher (H.S.), 1 Yr. Limited Contract, 5 Yrs. Exp., M, \$51,275 7.1131
- Audrey Clark, Title I Teacher, 1 Yr. Limited Contract, 2 Yrs. Exp., BA+30, \$42,902 7.1132
- Lindsey May, Tutor (LEP), to be used as needed, \$20.00/hour, effective April 1, 2019

**d. Certified Administrative Contract Renewal – 2019-2020 SY**

- Brian Jesko, High School Principal, 3 Yr. Limited Contract, M, Year 15/6, 225 days, effective August 1, 2019

**e. Certified Supplemental Employment – 2019-2020 SY**

- Kendra Bassitt, Strength and Conditioning-Summer, Level 2, 4%, \$1,447
- Kendra Bassitt, Strength and Conditioning-Fall, Level 2, 4%, \$1,447
- Kendra Bassitt, Strength and Conditioning-Winter, Level 2, 4%, \$1,447
- Matthew Gillett, Safety/CPR Coordinator, Level 2, 3%, \$1,085
- Daniel Grime, Cross Country-Head, Level 2, 8%, \$2,894
- Brooke Herr, Soccer-Girls-Head, Level 2, 10%, \$3,617

**f. Certified Non-Renewed Contracts – 2019-2020 SY**

- Jacob Brunk, Title I Tutor
- Audrey Clark, Title I Tutor
- Tara Herr, Title I Tutor
- Julie McKanna, Title I Tutor

**2. Classified Staff**

**a. Classified Employment - 2019-2020 SY**

- Mariah Ross, Food Service Supervisor, 1 Yr. Limited Contract (220 days), Year 14, effective August 1, 2019 through July 31, 2020 7.1211
- Kerri Tracy, Secretary, 1 Yr. Limited Contract (215 days), 7.5 hrs./day, Year 1, effective August 1, 2019 through July 31, 2020 7.1222

**b. Classified 2 Year Limited Contract Renewal - 2019-2020 SY**

- Angela Crowe, Food Service, Year 1, 2 hrs./day, \$12.48/hr.
- Tiffany Hare, Food Service, Year 2, 2 hrs./day, \$13.18/hr.
- Timothy Vernick, Technology Assistant, Year 5, 8 hrs./day, \$21.98/hr.

**c. Classified Supplemental Employment – 2019-2020 SY**

- Cheryl Frey, Faculty Manager-Football, Level 2, 5%, \$1,809
- William Garland, Faculty Manager-Basketball, Level 2, 5%, \$1,809
- Sydney Renner, Swimming-Head, Level 1, 7%, \$2,532

**d. Classified Non-Renewal Contracts– 2019-2020 SY**

- Karri Barr, IDEA-B Aide
- Lisa Carmen, IDEA-B Aide
- Melissa Cox, Title I Aide
- Tammy Dear, IDEA-B Aide
- Melissa Kaple, Title I Aide
- Barbara C. Symonds, Title I / IDEA-B Aide
- Valerie Tomlinson, Title I / IDEA-B Aide
- Julie Walsh, IDEA-B Aide

**4. Outside Employment – 2019-2020 SY**

- Rayleen Arthur, Bowling Co-Ed Varsity, Level 2, 10%, \$3,617
- David Briggs, Soccer-Boys-Head, Level 2, 10%, \$3,617
- Gregory Mauk, Basketball-Girls-Head, Level 2, 20%, \$7,234
- Jackie Okief, Cheerleading-Head-Football, Level 0, 5%, \$1,809
- Jackie Okief, Cheerleading-Head-Basketball, Level 1, 6%, \$2,170

**5. Summer Employment 2019**

**a. Summer Tech Help (\$10.00/hr.)**

- Matthew Gillett, Summer Tech Helper, not to exceed 400 hours
- Sydney Renner, Summer Tech Scanner, not to exceed 200 hours

**b. Summer Bus Garage Assistant (\$10.00/hr.)**

- Dylan Green, Summer Bus Garage Assistant, 5 hrs./day, 4 days/week, effective June 10, 2019

**c. Indoor/Outdoor Custodial/Maintenance Helpers, as needed, (\$10.00/hr.)**

- Lauri Garland
- William Garland
- Imogene Griffith
- Anthony Miller
- Heidi Mirus
- Andrew Renner
- Caitlyn Renner
- Heather Seddelmeyer

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

VIII. TREASURER - CONSENT AGENDA

“Be it resolved by the Board of Education of the Bath Local School District, a majority of its membership therein concurring with the recommendation from the Treasurer, that the following items be approved.”

**A. Minutes**

1. Regular Board Meeting March 19, 2019 8.111

**B. Financial Reports**

1. Financial Summary Report 8.211  
2. Investment Report 8.221  
3. Appropriation Increases 8.231  
4. Fund to Fund Transfers 8.241  
5. Appropriation Modifications 8.251  
6. Appropriation Account Summary 8.261  
7. Revenue Account Summary 8.271  
8. Bill List 8.281

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

IX. TREASURER'S REPORT

"Be it resolved by the Board of Education of the Bath Local School District, a majority of its membership therein concurring to review and approve."

A. Workers Compensation TPA

Authorize the Treasurer to contract with CompManagement as Bath's Third Party Administrator for Worker's Compensation, effective for the 2020 group rating program year. The fee is \$1,465.00 and includes unemployment services.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

ROLL CALL

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

X. SUPERINTENDENT'S REPORT

"Be it resolved by the Board of Education of the Bath Local School District, a majority of its membership therein concurring to approve."

A. Allen County ESC Services Contract

Approve contract with Allen County Educational Service Center and Bath Local Schools for special education and alternative services for FY 2019-2020.

10.111

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

ROLL CALL

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**B. Apollo Career Center**

Approve contract between Apollo Career Center and Bath Local Schools for off-campus partnership programs for 2019-2020 SY.

10.211

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**C. Updated Policies**

- |   |         |
|---|---------|
| 1. BCC – Qualifications and Duties of the Treasurer               | 10.311  |
| 2. DECA – Administration of Federal Grant Funds                   | 10.312  |
| 3. DGA – Authorized Signatures                                    | 10.313  |
| 4. GBCB – Staff Conduct   | 10.314  |
| 5. GBE – Staff Health and Safety                                  | 10.315  |
| 6. GBE-R – Staff Health and Safety                                | 10.316  |
| 7. GBH – Staff-Student Relations                                  | 10.317  |
| 8. GBP – Drug Free Workplace                                      | 10.318  |
| 9. GDB – Support Staff Contracts and Compensation Plans           | 10.319  |
| 10. JED – Student Absences and Excuses                            | 10.3110 |
| 11. JEE – Student Attendance Accounting                           | 10.3111 |
| 12. JFCF – Hazing and Bullying                                    | 10.3112 |
| 13. JFCF-R – Hazing and Bullying                                  | 10.3113 |
| 14. JFCK – Use of Electronic Communications Equipment by Students | 10.3114 |
| 15. JGD – Student Suspension                                      | 10.3115 |
| 16. JGE – Student Expulsion                                       | 10.3116 |
| 17. JHG – Reporting Child Abuse and Mandatory Training            | 10.3117 |
| 18. JHH – Notification of Sex Offenders                           | 10.3118 |
| 19. JM – Staff-Student Relations                                  | 10.3119 |
| 20. KGB – Public Conduct on District Property                     | 10.3120 |

**\*1<sup>st</sup> Reading – No Action**

**D. Resolution - Ohio High School Athletic Association**

Resolution to authorize membership in the Ohio High School Athletic Association for 2019-2020 SY.

WHEREAS, Bath Local School District, District IRN number: 45765 of 2650 Bible Rd., Lima, 45801, Allen County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

WHEREAS, the Board of Education/Governing Board (“Board”) and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA:



NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION /GOVERNING BOARD that all schools listed on the reverse side of this card do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are hereby adopted by the Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise the student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and cooperate fully and timely with the Executive Director's office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director's office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribe in Bylaw 11.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

ROLL CALL

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**E. Supervisor Salary Schedule**

Approve change to the supervisor salary schedule to reflect increase in contract length for Food Service Supervisor.

**10.511**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

ROLL CALL

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**F. Job Description – Middle School Assistant Principal/M.S. Athletic Director**  
Approve changes to the middle school assistant principal job description.

10.611

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**G. Job Description – High School Assistant Principal/H.S. Athletic Director**  
Approve changes to the high school assistant principal job description.

10.711

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**H. Job Description – Food Service Supervisor**  
Approve changes to the food service supervisor job description.

10.811

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**I. Bath Elementary KRA**

Approve Bath Elementary to administer the KRA on Monday, August 26 and Tuesday, August 27, 2019, causing kindergarten students first day of school to be Wednesday, August 28, 2019.

10.911

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**J. Student Handbooks 2019-2020 SY**

Approve 2019-2020 student handbooks for Elementary, Middle School and High School  
(changes highlighted for board members)

10.1011

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**K. Van Drivers**

Approval of certified van drivers for liability purposes.

- o Austin Stahr, effective April 1, 2019

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**L. Impractical to Transport**

Due to the small number of students attending the Allen County Educational Service Center Special Education Units, the Findlay School for the Hearing Impaired, and The Center for Autism & Dyslexia, Bath Local Schools declares it impractical to transport by conventional school bus. Transportation will be offered through either Black & White Cab Company or contract with parents/legal guardian at a rate of \$2.50 per day.

*(Students to be approved for transportation services are included in the attached list.)*

10.1211

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**M. Chaperones/Volunteers/Speakers/Volunteer Coaches for 2018–2019 SY**

This list is included for liability insurance purposes. All volunteer coaches are contingent upon proper certification and paperwork required by ODE for volunteer coaches.

10.1311

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**XI. REPORT OF ADMINISTRATORS**

**1. Transportation Report**

11.111

**2. Food Service Report**

11.211

**XII. HEARING OF THE PUBLIC (Items not on the Agenda) – Blue Cards**

**XIII. ITEMS FROM INDIVIDUAL BOARD MEMBERS**

**A. \_\_\_\_\_**

XIV. EXECUTIVE SESSION

A. \_\_\_\_\_

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

ROLL CALL

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

Time In \_\_\_\_\_

Time Out \_\_\_\_\_

XV. ADJOURNMENT

- **Special Board Meeting** – Wednesday, May 1, 2019, at 7:00 p.m.
- **Regular Board Meeting** – Tuesday, May 21, 2019, at 7:30 p.m.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

ROLL CALL

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_